

## Carry Forward Requests from 2015-16 To 2016-17

Appendix 1

### Community Services

A new fund has been created to support Cabinet's intention to make funding available to Parishes for events that celebrate the Queen's 90th Birthday. The fund will be promoted to Parishes shortly but it is anticipated that funds will be released to Parishes retrospectively, so the budget will need to be available in the coming financial year.

### Finance and Governance

Currently there is 1.5 FTE assistant accountant roles vacant in the new Accountancy Services structure. It is envisaged that recruitment for these roles will take place in March. The forecast underspend for the Accountancy Service is requested to be carried forward to fund additional staff resources for project work on Civica asset register and budget modules, plus supporting the move to a new bank provider with effect from 1 April 2016 and the implementation of a new treasury management system. Procurement underspend due to post being part time with a full time budget provision, to cover the cost sharing arrangement with Arun District Council. Underspend requested to be carries forward to fund temporary staff in Accountancy Service to implement the contract module in the Civica system.

### Information Communications Technology Business improvement professional services

This carry forward request is to extend the temporary senior analyst role for two days per week from 1st April 2016 to 31st March 2017 to support the shared services agenda and also assist with the key deliverables around the Digital Access For example integration of Bartec and Civica to implement Paperless Direct Debits for identified services.  
Trade Waste Integration with Civica. Upgrade of Civica and implementation  
Implementation of Civica Budget Module  
Information sharing and Reporting across the organisation(s)  
Shared service system support and development

### **Total Carry Forwards**

Budget Manager	Amount
	£
David Hyland	15,000
Helen Belenger	58,600
Jane Dodsworth	15,000
	<b>88,600</b>